

Computing Activities Council
March 30, 2017
2:00pm – 3:00pm
JBHT 535

Attending: Beth Juhl, Cheri Poellot, Chris McCoy, Jason Tullis, Jeff Pummill, Joshua Burbridge, Mandel Samuels, Miran King, Norm Dennis, Paul Cronan, Polly Parnell, Randy Thompson, Teresa Waddell and Sandy Kizer

The meeting was called to order at 2:00pm.

Frank Liu called for approval of the minutes. The minutes were unanimously approved.

Campus IP Phone project update (Chris McCoy): WTC Consulting will prepare a financial model to combine voice and data. Responses are expected in a month or so. That will allow financial understanding. Then the model is fine tuned for specifics. The schedule is the model in the Spring, then the stakeholders' response in the Fall. There will be an opportunity to determine what components are part of the final piece. One problem is network sustainability. New policies will come into play. There are locations on campus with heavy research network traffic so as a campus we have to prioritize activity and separate connection so research heavy network doesn't affect daily activity. WTC will propose several different models.

CAC annual IT survey (Jason Tullis): We agreed we don't want a series of surveys, but one a year about 1/3 of the way through the Fall semester might be a good time before budgets begin to be realized. Timing is good to proceed. CAC has a new website. Teresa has a few questions and will address the council later in this meeting. Some committees are already developing feedback mechanisms. There is time to put the survey in place by Fall 2017. Frank had asked Jason to look at Educause. Chris said Educause owns the .edu domain. They have annual core data collection, which goes into their searchable database. Jason said this is a great resource to get data and help formulate questions. Chris is on the Educause IT Panel for the next 12 months. Jason brought up the website and displayed the top 10 IT issues for 2017, showing Information Security is number one. Chris said the Educause IT panel consists of different occupations on different campuses and asks top IT issues on their campuses. The request for feedback is open-ended. Jason suggested the CAC Chairs (Frank and Chris) request each committee provide information on intended audience, suggested questions, etc. Jason created a shared spreadsheet using the UARK instance of OneDrive for Business. Each committee is to provide information over the month of April. Frank asked if there are a specific number of questions from the committees. The general consensus was 4 – 5. Paul asked what the objective is. Frank explained a lot of times IT organizations have a lot of priorities. This will help provide the top issues. All feedback will go into one set of questions. Eric said they don't want to stunt work already done with surveys ready to go. Chris said there are two types of surveys, general and specific. Do we want to merge them? Frank said CAC will have one survey annually. Specific surveys can be put on the CAC website. Cheri said it might help to know the general roles of the participants, even if it's anonymous. Jason said we might require job category with name optional. Paul suggested moving forward with the current survey that's ready to go. Jason will continue to communicate with the committees.

Classroom technology minimum standard (Mandel G. Samuels): The survey may have already gone out. Paul said he thinks he received one. Mandel said they should have some information by the next meeting.

Update of activities of Research IT Committee (Jeff Pummill): They identified things they want to take on right away. The plan is to have town hall meetings with research faculty to gather information. They will develop a website for tools for researchers and data that researchers may need. They are working with the University of Illinois to use them as a model with the objective of having a one stop shop.

CAC Website (Teresa Waddell): Can CAC be represented in the imagery on the website? Chris said the current image is not appropriate for this group. Teresa asked if we could put imagery in the home page to draw people in. She also stated the council should be Computer Activities Council instead of Computing Activities Council per the bylaws. On the feedback page, there is no email address for CAC to receive feedback. A suggestion was made to use Qualtrics which does not require email. It was also suggested to change the wording on the feedback form so the user doesn't think it is operational. Paul suggested sending the current web to the CAC group. The website has to be linked to the Provost page. Teresa said there will be a link to CAC on the Provost site and a link to the Provost site on the CAC page.

Chris requested to be assigned to the topic of how to converge student and faculty email. Can we officially create a committee to work with the stakeholders to see if we should work toward convergence or leave separate? The topic was assigned to the Infrastructure Committee.

Chris asked what mechanism is in place to notify people not on the council? Frank said we need to decide the content to share with the expanded group. We will decide in the next meeting.